

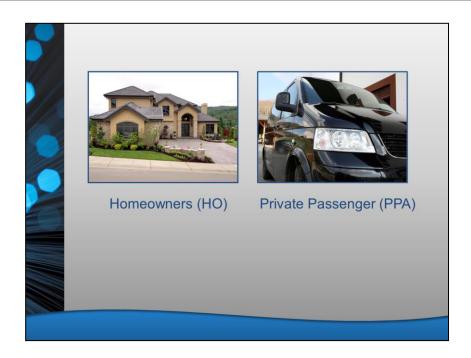
This product, including its associated materials, content, subject matter, visual elements, and text, is the exclusive property of the National Association of Insurance Commissioners (NAIC) and is fully subject to the ownership rights of the NAIC under copyright laws of the United States.

The NAIC grants you a non-exclusive, non-transferable license to use this electronic NAIC product for your own personal, non-commercial use. Neither concurrent use on two or more computers, nor use in a local area network or other network is permitted without separate authorization and the payment of other license fees.

Distributing, transmitting, or posting the electronic document in any electronic or printed form, or presenting or adapting product content for the purposes of public presentation, delivery, or publication is strictly prohibited without written permission of the NAIC.



In this handout, we will be reviewing the data elements that must be provided for the Private Passenger Auto MCAS and the Homeowners MCAS.



We are covering the Private Passenger Auto (PPA) and Homeowners (HO) lines of business at the same time, because most of the data elements are the same. When we arrive at a data element that differs between the two, we will point out the difference and explain how the data element applies to each line of business. In most cases these differences are obvious, however, and have no substantial bearing on the definition of the data element itself.

We'll begin by reviewing some general items.

MCAS Resources

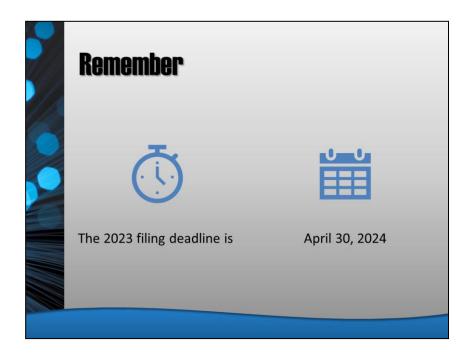
Visit the MCAS Web page at: https://content.naic.org/mcas-2023.htm

- Important Dates
- · Participation Requirements
- · Frequently Asked Questions
- · Reporting Blanks
- · Data Call and Definitions
- · Copy of the Data Call Letter
- MCAS User Guide
- · CSV Data Upload Instructions

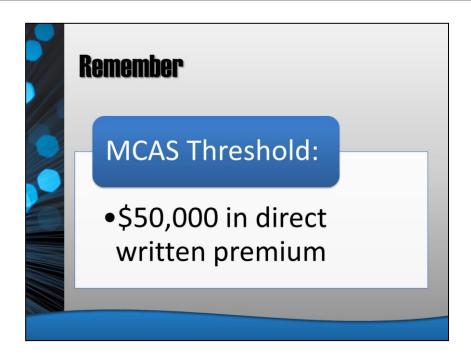
The MCAS web page has many MCAS related resources available for your review. I encourage you to visit the page frequently to find the latest reporting information.

The available resources include:

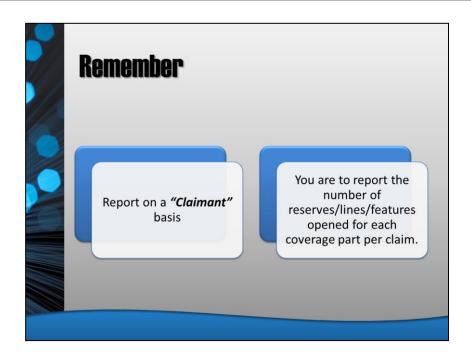
- A Listing of Important Dates
- · Participation Requirements
- · Frequently Asked Questions
- Reporting Blanks
- Data Call and Definitions
- Copy of the Data Call Letter
- MCAS User Guide
- And CSV Data Upload Instructions



Please be sure to remember that the current data year filing deadline is April 30.



And that the, Auto and Home reporting threshold for all jurisdictions is \$50,000 in direct written premium.



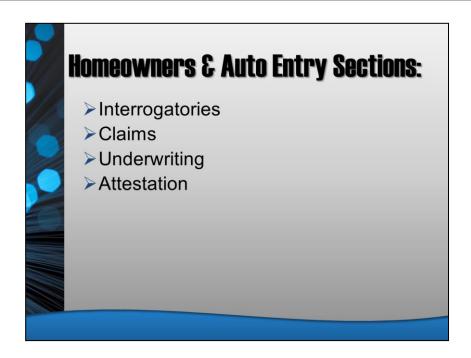
Private Passenger Auto and Homeowner reporting is to be done on a claimant basis. The Data Call and Definitions explains what is meant by "claimant basis". You are to report the number of reserves/lines/features opened for each coverage part per claim.

Reporting	on a	Claimant	Basis
-----------	------	-----------------	--------------

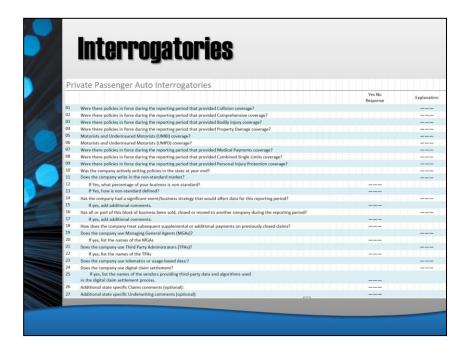
- HO Claim Received by company includes:
- Number of Claims Reported in MCAS:
- Liability 2 lines
- MedPay 2 lines
- Dwelling 1 line
- Pers. Prop 1 line
- Liability 2
- MedPay 2
- Dwelling 1
- Pers. Prop. 1

For example, if one claim results in a line or reserve opened for two liability claimants, two medical payment claims, one dwelling claim for the insured, and one personal property claim for the insured, you would report 2 liability claims, 2 medical payments claims, 1 dwelling claim, and 1 personal property claim.

The aging or the number of days to final payment (if payment is made) would be calculated separately for each claimant reported in MCAS.



Once you are in the data entry area you will see that both the Homeowners and Auto MCAS data elements are divided into four sections – interrogatories, claims, underwriting and attestation.

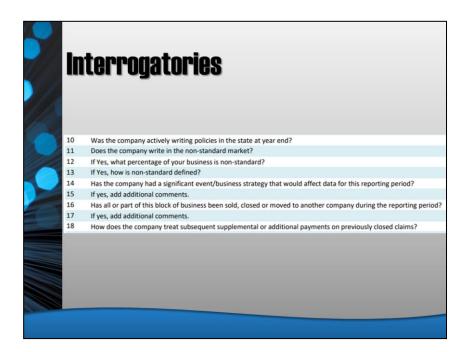


The interrogatories provide one location for all comments and questions that require a text response.

INTERROGATORIES	
	Yes No Response
Were there policies in force during the reporting period that provided Collision coverage?	Choose One
2 Were there policies in force during the reporting period that provided Comprehensive coverage?	Choose One
3 Were there policies in force during the reporting period that provided Bodily Injury coverage?	Choose One
4 Were there policies in force during the reporting period that provided Property Damage coverage?	Choose One
5 Were there policies in force during the reporting period that provided UMBI and UIMBI coverage?	Choose One
6 Were there policies in force during the reporting period that provided UMPD and UIMPD coverage?	Choose One
7 Were there policies in force during the reporting period that provided Medical Payments coverage?	Choose One
8 Were there policies in force during the reporting period that provided Combined Single Limits coverage?	Choose One
Were there policies in force during the reporting period that provided Personal Injury Protection coverage?	Choose One

The first interrogatory questions ask if there were policies in force during the reporting period that provided coverage for each of the claims coverage parts. The wording of these questions takes into consideration that some companies need to report underwriting data for Auto and/or Homeowners, but have no claims data to report. Companies can indicate the coverage or coverages for which their in-force policies provide coverage, and they can enter all zeros in the claims sections for these coverages if there were no claims and only underwriting data needs to be reported.

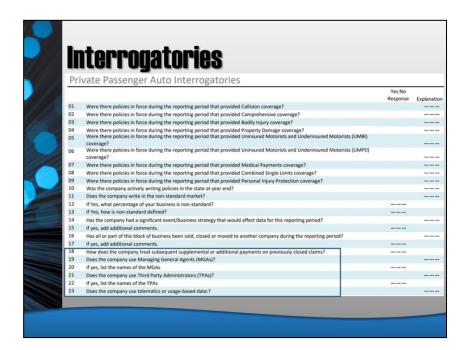
It should be noted that lender-placed or creditor-placed policies should NOT be included in the PPA or HO MCAS reporting. MCAS data is collected separately for Lender-Placed Auto and Home. A separate tutorial is available for review of the Lender-Placed Auto and Home data elements.



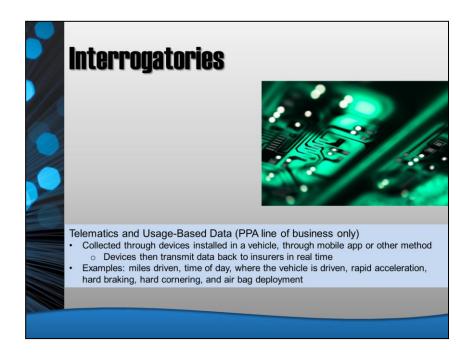
The next interrogatories ask if you are actively writing business in the state, if you are writing business in the non-standard market, and provides the opportunity to comment on significant events or business strategies; such as blocks of business being sold, closed or moved to another company during the reporting period.

To help the regulators better understand your reported claim counts, you are asked to explain how the insurer handles supplemental payments. For example, is a new claim opened or is the original claim re-opened. It is important that these questions be answered fully to allow regulators to have an understanding of your company's status and reporting methods.

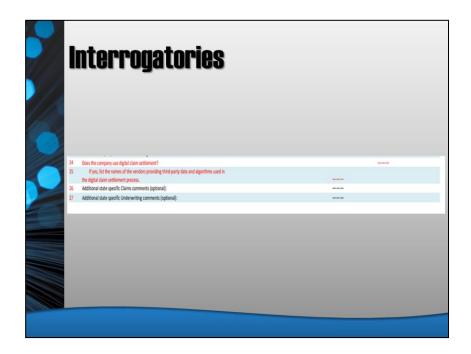
If you indicate that your company does write non-standard business, you are then asked to provide a percentage of the business that is non-standard and how your company defines non-standard business.



Both the Homeowners and Auto interrogatories now have questions related to the use of Managing General Agents or MGAs, and Third-Party Administrators or TPAs. The question regarding telematics or usage-based data is specific to the Private Passenger Auto line of business.



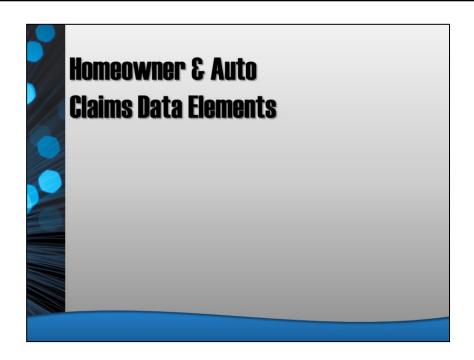
Telematics or usage-based data is defined as data which is collected through devices installed in a vehicle, through mobile applications, or other method. These devices then transmit the data in real time back to insurers. Examples of usage-based data collected via telematics includes, but is not limited to: miles driven, time of day, where the vehicle is driven (Global Positioning System or GPS), rapid acceleration, hard braking, hard cornering and air bag deployment.

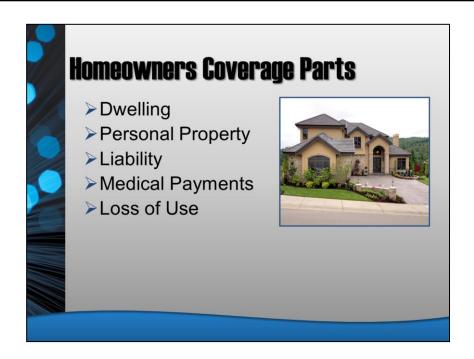


New in 2023 are questions regarding the use of digital claim handling processes. The definition of "digital claims" is provided in the claims section of this slide deck (slide 21). Definitions can also be found in both the Homeowners and Private Passenger Auto Data Call and Definitions.

Please note, that if you use vendors to provide data or algorithms, these vendors must be identified.

The final two interrogatory lines provide comment boxes where you may enter any state specific Claims and Underwriting comments. Any areas of your data that may cause questions, or that generated a warning message when validating your data, should be explained fully in these comment areas. At the end of this tutorial, we will discuss the MCAS validations in more detail along with the importance of using the comments sections.





The Claims section data elements are divided into several types of coverages, and you are expected to provide claims data at that level of detail. The five Homeowners coverage parts are – Dwelling, Personal Property, Liability, Medical Payments and Loss of Use.



The nine Auto coverage parts are — Collision, Comprehensive (or Other than Collision), Bodily Injury, Property Damage, Uninsured Motorists and Underinsured Motorists Bodily Injury (UMBI), Uninsured Motorists and Underinsured Motorists Property Damage (UMPD), Medical Payments, Combined Single Limits and Personal Injury Protection.



When providing data on the claims data elements, you must remember to split the responses among the coverage parts. Do not mix Homeowners dwelling claims with Homeowners liability claims, or Auto Property Damage with Auto Bodily Injury.



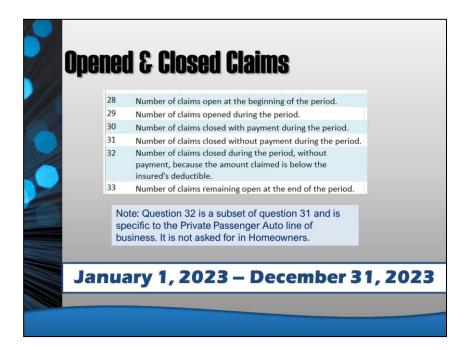
The HO and Auto MCAS blanks require the company to report on all the property claims according to how they are adjusted: fully digitally, non-digitally, or a hybrid between the two.

The definition of each type is

Digital Claim – A claim involving a claim settlement determination which was accepted by the insured/claimant without adjustment whereby the entire claim was handled without human intervention on the part of the insurance company in the loss appraisal process, settlement determination, and/or in the production of the initial loss settlement offer. Digital claims utilize only digital information to establish the extent of damage and to produce a loss settlement determination through the application of one or more automated loss algorithms applied to digital information. No human inspection or appraisal of the damaged property is conducted by the insurance company, independent adjuster, or other person relied upon by the insurance company during the life cycle of the claim. Examples of digital claim information include, but are not limited to, photos taken by a claimant or insured, photos taken by a plane or drone, and/or data provided by in-vehicle or in-property sensors.

Hybrid Claim – A claim whereby the initial loss settlement determination began as a digital claim, however, at some point in the claim life cycle required the use of human resources in the loss appraisal process, settlement determination, and/or in the production of the initial or subsequent loss settlement offer.

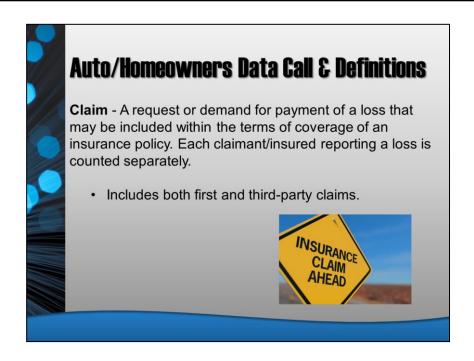
Non-Digital Claim – means any claim other than a Digital Claim or Hybrid Claim.



The claims questions begin by asking for the number of claims opened and closed throughout the current reporting period. The current reporting period is January 1st to December 31st.

You are asked to indicate the number of claims open at the beginning of the period, the number of claims opened DURING the period, the number of claims closed DURING the period WITH payment, the number of claims closed DURING the period WITHOUT payment, the number of closed during the period, without payment, because the amount claimed is below the insured's deductible, and the number of claims remaining open at the end of the period.

Please note that the question asking for the number of claims closed during the period, without payment, because the amount claimed is below the insured's deductible, is a subset of the previous question. So, OF the total number of claims closed without payment during the period, you are being asked how many of those claims were closed because the amount claimed is below the insured's deductible. This question is specific to the Private Passenger Auto line of business and is not asked for in the Homeowners claims questions.

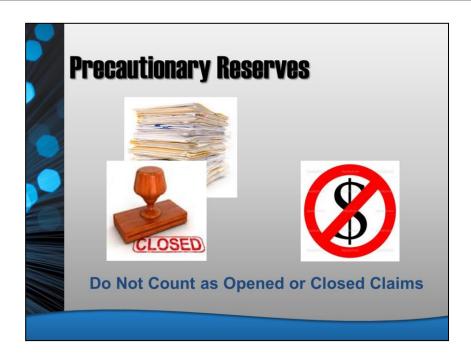


According to the Data Call and Definitions, the definition of a claim is:

A request or demand for payment of a loss that may be included within the terms of coverage of an insurance policy. Each claimant/insured reporting a loss is counted separately. This includes both first, and third-party claims.

Auto/Homeowners Data Call & Definitions Claims Exclude: An event reported for "information only". An inquiry of coverage if a claim has not actually been presented (opened) for payment. A potential claimant if that individual has not made a claim nor had a claim made on his or her behalf.

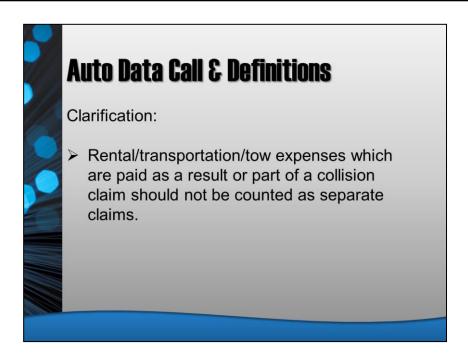
It's very important to remember, however, that you must not report an event that is reported to you as "information only"; an inquiry of coverage if a claim has not actually been presented (or opened) for payment; or any potential claimant if that individual has not actually made a claim nor had a claim made on his or her behalf.



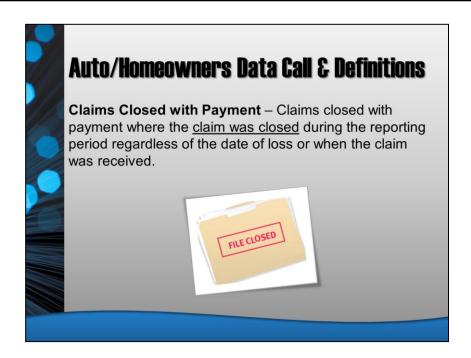
If it is your company's practice to open precautionary reserves on all potential claimants and then close them without payment as the investigation progresses, then you should not include those in the count of claims opened or the count of claims closed without payment.



For the Private Passenger Auto MCAS, rental and towing expenses which result from a collision loss or a comprehensive/other than collision loss should be considered part of the original claim and not reported as a separate claim. For example, if a collision claim is received and an additional claim is received for towing expenses, you would only report 1 claim on your MCAS.

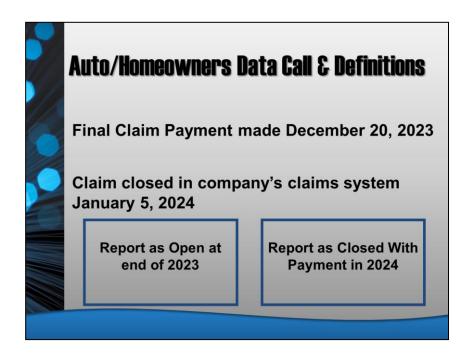


The definitions of "Coverage – Collision Insurance" and "Coverage – Comprehensive/Other than Collision Insurance" have clarifications noting that rental, transportation and towing expenses should not be counted as separate claims.

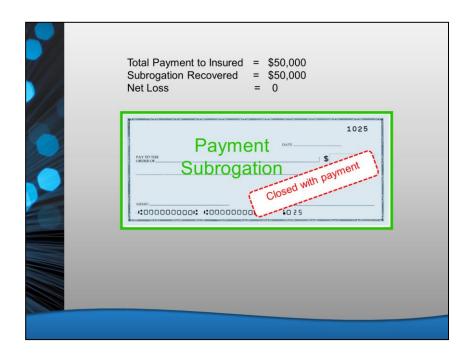


Remember that "Claims Closed WITH Payment" should include only those claims where the claim was **closed** during the reporting period.

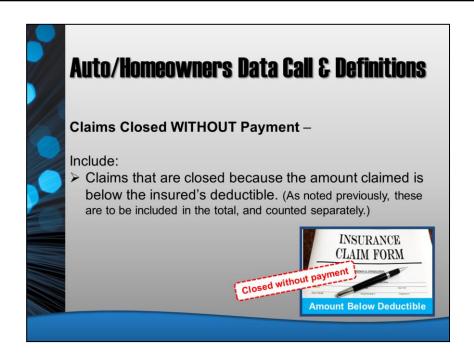
Also, it does not matter that the claim may have been opened in any prior period, if it is closed in the company's claims system during the reporting period and a payment was made, it is counted as a Claim Closed WITH Payment.



For example, if the final claim payment is made on December 20, during the reporting period, and the claim is closed in the company's claims system on January 5, of the next reporting period, The claim would not be reported as closed with payment until the next MCAS data year is reported.



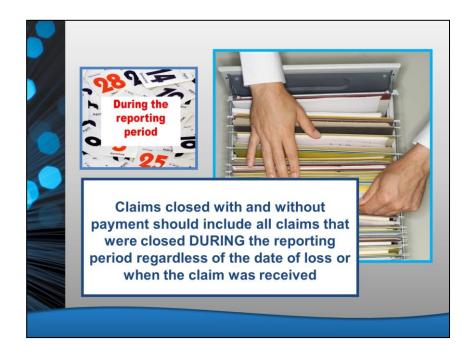
Also, if you made a payment to the insured, but were able to subrogate the entire amount so that your net payment was zero, it would still be counted as a claim closed WITH payment.



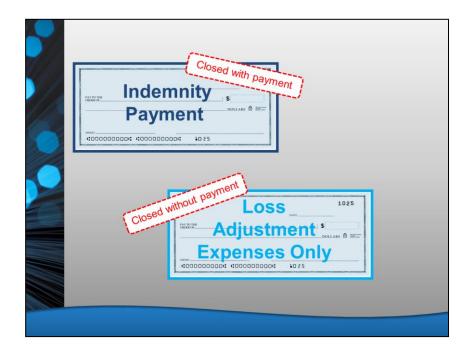
Claims that were closed because the amount claimed was below the insured's deductible are to be included in the count of "Claims Closed WITHOUT Payment". As explained previously, these types of claims should not only be included in the total of claims closed without payment, but also counted separately.



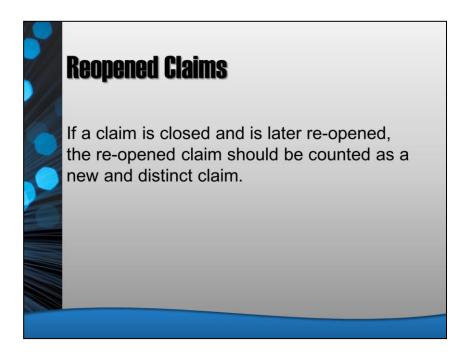
In addition to claims closed below the deductible, other types of claims that should be reported as "closed **without** payment" are those where the only payments made on the claim were loss adjusting expenses, or if a claim is made, a claim file is set up and investigated, and it is then determined that no policy was in-force at the time of loss.



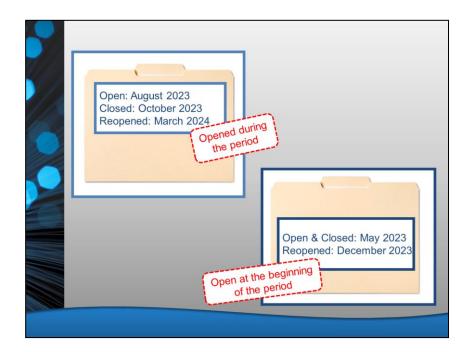
As with the "claims closed **with** payment", "claims closed **without** payment" include all claims that were closed without payment during the reporting period regardless of the date of loss or when the claim was received.



The basic thought to keep in mind when determining whether a claim was closed with or without payment is that any claim that has an indemnity payment, regardless of subrogation, is considered as closed "with payment" and any claim that had no indemnity payment, even if it had loss adjusting expenses, is considered as closed "without payment"



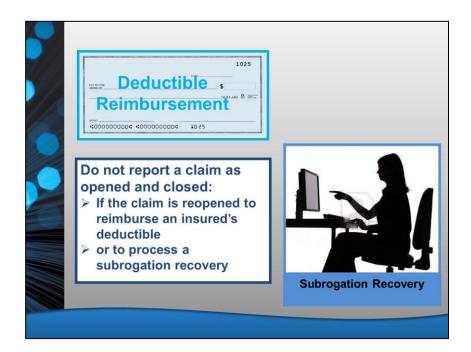
Let's talk a little bit about re-opened claims. If the claim has been closed and is later re-opened, the re-opened claim should be counted as a new and distinct claim.



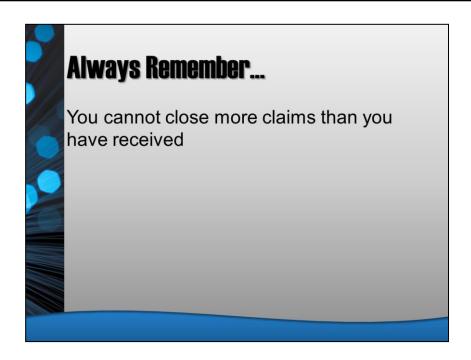
So, if a claim is re-opened during the current period, it would be counted among the "claims opened during the period", and if the claim had been re-opened in a prior period, but not yet closed, it would be counted among the "claims open at the beginning of the period".



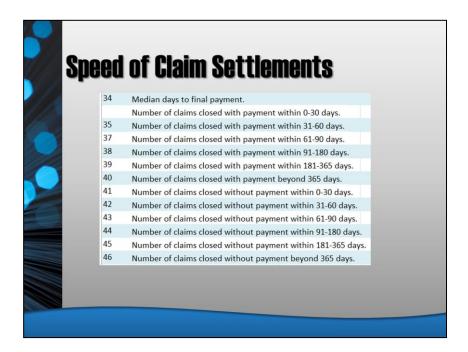
Since the re-opened claim is its own distinct claim and counted separately as a new claim, it must also be recorded as "closed with payment" or "closed without payment" when it is finally closed.



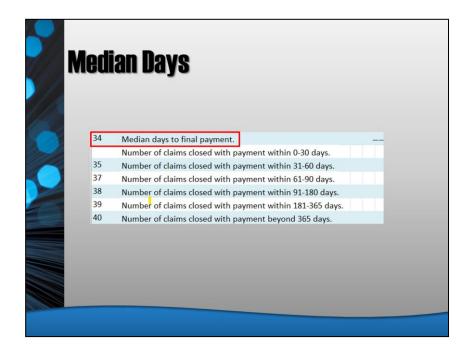
However, if a claim was re-opened just so an insured's deductible can be reimbursed, or a subrogation recovery can be processed, or for another similar reason, it does not need to be reported as opened and closed.



Always remember that in all cases, the number of claims closed with payment plus the number of claims closed without payment will never be greater than the number of claims open at the beginning and opened during the year. That is, you cannot close more claims than you have received.



After the questions regarding the claims you have received and paid, you are asked a series of questions pertaining to the speed of claim settlements.



The first of these questions ask you to provide the median days to final payment.

Auto/Homeowners Data Call & Definitions Median Days to Final Payment - The median value for all claims closed with payment during the period. Calculation for losses with one final payment date during the reporting period: Date the loss was reported to the company to the date of final payment. Calculation for losses with multiple final payment dates during the reporting period: > Date the request for supplemental payment received to the date of final payment (for each different final payment date.) Exclude:

Subrogation payments should not be included.

Calculation Clarification / Example:

To determine the Median Days to Final Payment you must first determine the number of days it took to settle each claim. This is the difference between the date the loss was reported to the company, or the date the request for supplemental payment was received, to the date of final payment. The Median Days to Final Payment is the median value of the number of days it took to settle all claims closed with payment during the period.

The Data Call and Definitions provides a good discussion on what a median is and how to calculate the median number of days. If you are unfamiliar with what a "median" is, you should review this part of the "definitions".

Please note that you do not calculate median days according to whether they are digital, hybrid, or non-digital. You will report the median for all claims regardless as to how they were adjusted.



Briefly, the median is the value above which and below which there are an equal number of values. For example, if you have "days to settlement" of 30, 45 and 60, the median is 45 days.

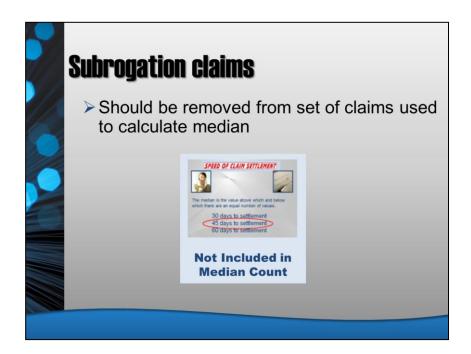
So, to find your median days to settlement, you will need to know the number of days to settlement for each claim closed. Organize them from the most days to the fewest days and find the "days to settlement" value that falls right in the middle of all those values, and enter that amount.



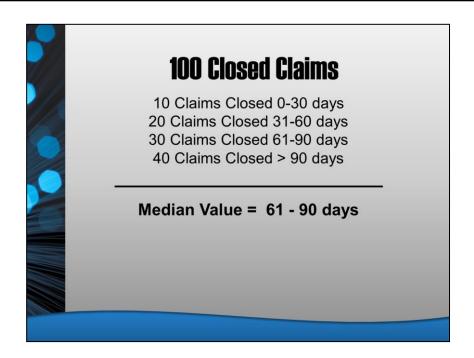
Remember, the number of days to settlement is the number of days from when the claim was REPORTED (not opened or reserved), to the date the final payment was made.



The aging on re-opened claims (that is, on supplemental payments) should be calculated using the time between when the request for supplemental payment was received and the date the final payment was made.



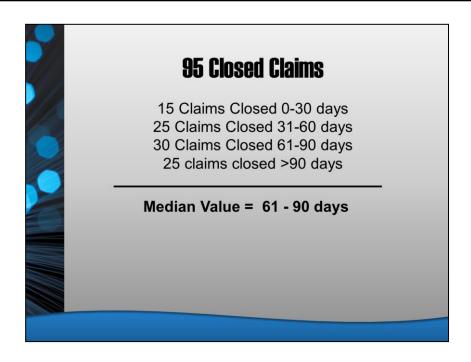
A special note regarding subrogation claims – they should be removed from the set of claims used to calculate your median days to settlement even though you would include them in your count of claims closed with payment. They should be excluded from the median days calculation because they tend to take longer to settle than claims settled directly with the claimant.



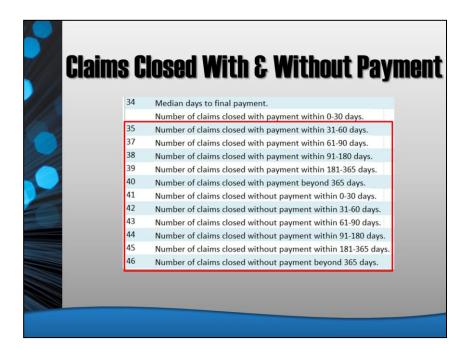
To double check your work regarding the median days to settlement, you can divide your total closed count in half and find in which category that value would fall. For example, if you have 100 closed claims and

10 are in 0-30 days, 20 are in 31- 60 days, 30 are in 61 to 90 days, and 40 are in greater than 90 days,

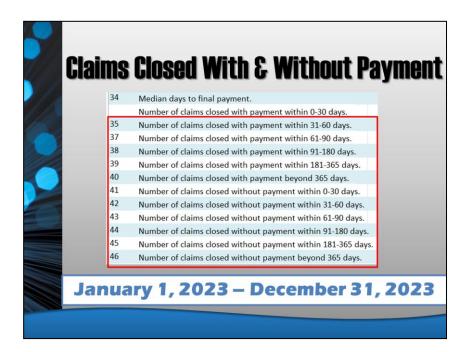
you know that counting up 50 from the "0-30", puts the median value somewhere in the 61-90 category. So, your median should be a value of between 61 and 90.



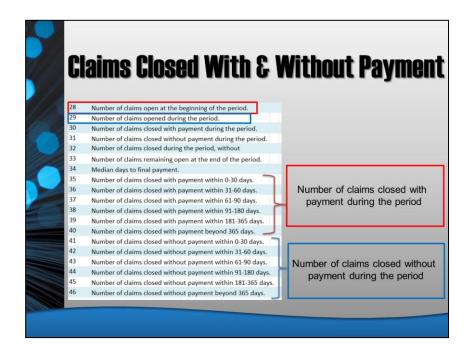
As another example for an odd number of claims, if we have 95 total closed claims, the median claim is the 48th claim which puts the median in the 61-90 days value.



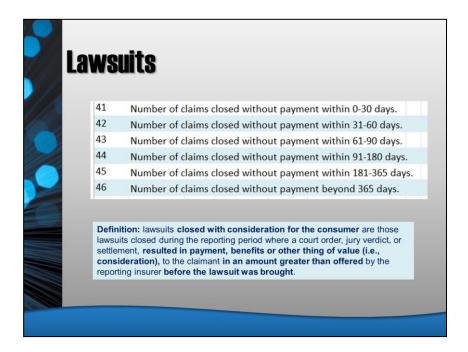
The next 12 data elements in the claims section ask you to provide the number of claims that were settled WITH payment and WITHOUT payment within "0-30 days", "31-60 days", "61-90 days", "91-180 days", 181-365 days" and finally the number that were settled beyond 365 days.



As with the previous data elements, the claims settled questions in MCAS are only asking for counts of claims settled DURING the January 1st to December 31st reporting period.



Remember, that earlier you were asked to provide the number of claims that were closed with payment and without payment during the reporting period. The total of all the claims closed with payment in the 6 different time categories must match the number of claims that you reported as closed with payment. Likewise, the total of all claims closed without payment in the 6 different time categories must match the number of claims that you reported as closed without payment.



Lawsuits:

There are five remaining claims related data elements collected in the Homeowner and Auto MCAS. These concern claims-related lawsuits received by your company. They ask for the:

number of lawsuits that are open at the beginning of the reporting period, the number of lawsuits opened during the period, the number of lawsuits closed during the period, the number of lawsuits open at the end of the period, and the number of lawsuits closed with consideration for the consumer.

Claims related lawsuits are reported according to which coverage part(s) is(are) involved in the lawsuit. Non-claims related lawsuits are reported if the insurance company is a named defendant in the lawsuit.

The last question is asking for those lawsuits that were closed during the reporting period in which a court order, jury verdict, or settlement, resulted in payment, benefits, or other thing of value (in other words, consideration), to the claimant in an amount **greater** than offered by the reporting insurer before the lawsuit was brought.

Auto/Homeowners Data Call & Definitions

Lawsuit – A court proceeding to recover a right to a claim, including lawsuits for arbitration cases.

Exclude

- Subrogation claims where lawsuit is filed by the company against the tortfeasor.
- Non-lawsuit legal activity or litigation filed by an insurer, including, but not limited to: request to compel an independent medical examination, an examination under oath, and declaratory judgment actions filed by an insurer.

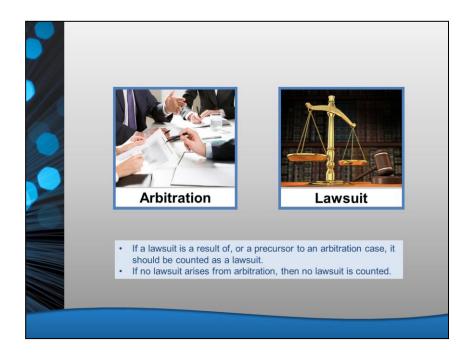
The MCAS definition of a lawsuit can be found in the Data Call and Definitions. When counting lawsuits, you will count those lawsuits filed to enforce a right to a claim. It does not include subrogation claims where a lawsuit is filed by the company against the tortfeasor.

Auto/Homeowners Data Call & Definitions

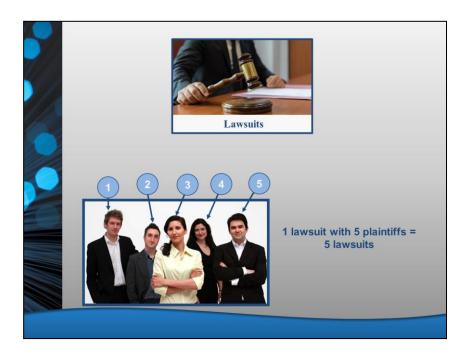
Calculation Clarification:

- Lawsuits should be reported on the same basis as claims. One lawsuit should be reported for each / claimant / coverage combination, regardless of the number of actual lawsuits filed.
- One lawsuit with two claimants would be reported as two lawsuits as any awards/payments made would be made to the claimants individually.
- One lawsuit filed seeking damages for multiple coverages should be reported as one lawsuit for each applicable coverage.
- Lawsuits should be reported in the jurisdiction in which the claim was reported on this statement.
- Treatment of class action lawsuits: Report the opening and closing of a class action lawsuit once in each state in which a potential class member resides. Include an explanatory note with your submission and state the number of class action lawsuits included in the data and the general cause of the action.

Please note lawsuits should be reported on the same basis as claims. One lawsuit should be reported for each / claimant / coverage combination, regardless of the number of actual lawsuits filed.



If a lawsuit is a result of, or a precursor to an arbitration case, it should be counted as a lawsuit. If no lawsuit arises from arbitration, then no lawsuit is counted.



If there are multiple plaintiffs in a lawsuit, you will count each plaintiff as one lawsuit, since each plaintiff can possibly receive a recovery.

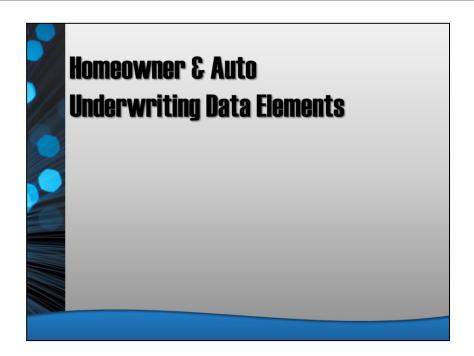
In regards to class action suits, you are to report the opening and closing of a class action lawsuit once in each jurisdiction in which a potential class member resides. You are then asked to include an explanatory note with your submission and state the number of class action lawsuits included in the data and the general cause of the action.



You should report one lawsuit for each applicable claimant/coverage combination. So, if a lawsuit seeks an award under Auto Bodily Injury and Auto Property Damage, you would report the lawsuit under both the BI coverage and the PD coverage. If the lawsuit seeks award on multiple policies, you will count a lawsuit for each policy.



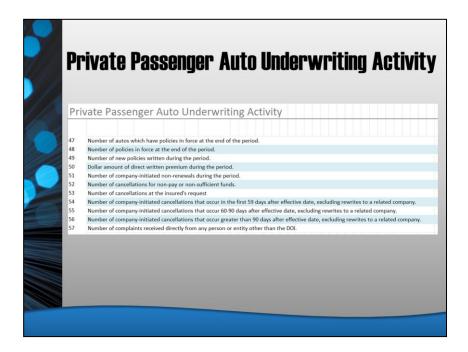
If you are reporting to more than one jurisdiction, you should report the lawsuit to the jurisdiction in which the claim was reported on the MCAS. For example, if your MCAS reports a claim received in Tennessee, but the lawsuit was filed in Arkansas, you would report the lawsuit to Tennessee.



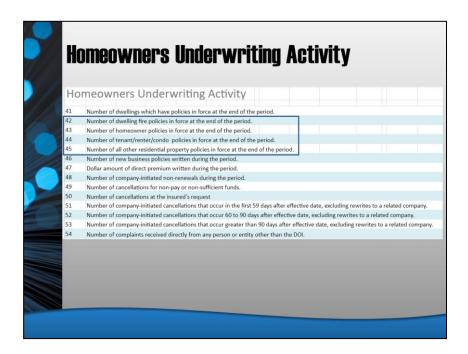
That's it for the claims questions. The claims questions are mostly the same for Auto and Homeowners, with the biggest difference being the coverage parts to which claims are applicable.

Please refer to the data call and definitions documents for each line of business for additional information.

Now we'll review the Underwriting data elements.



The Underwriting questions for Auto and Homeowners *combine* all the coverage parts, so you do not have to distinguish between coverage parts when answering the underwriting questions. Many of the underwriting questions are the same between Homeowner and Auto. We will cover all the underwriting elements for Homeowner and Auto at the same time and make a note of any differences as we discuss the questions. As you will see in the next slide, there are more underwriting questions for the homeowners line of business.



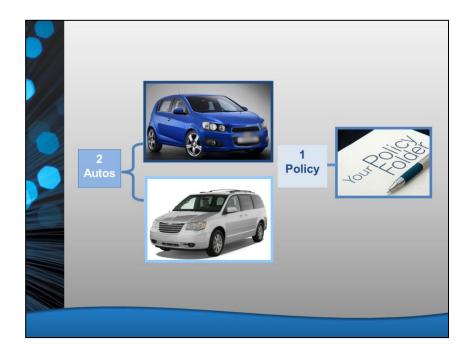
One of the main differences between the Private Passenger Auto and Homeowners underwriting questions, are that the policies in force are separated out by type for the Homeowners line of business when you are asked for the policies in force at the end of the period.

	ivate Passenger Auto Underwriting Activity
47	Number of autos which have policies in force at the end of the period.
48	Number of policies in force at the end of the period.
42 43 44	Number of dwelling fire policies in force at the end of the period. Number of homeowner policies in force at the end of the period. Number of tenant/renter/condo policies in force at the end of the period.
45	Number of all other residential property policies in force at the end of the period.

The first two underwriting questions for Private Passenger Auto and the first five questions for Homeowners, ask you to provide the total number of policies in force at the end of the period AND the total number of autos or dwellings being insured under those policies. The definitions for dwelling fire policies, homeowners policies, and tenant/renters/condo policies are outlined in the homeowners data call and definitions, but we'll review some of this information more closely on the next slide.

6.77	41	
	17.77	Number of dwellings which have policies in force at the end of the period.
/ /	42	Number of dwelling fire policies in force at the end of the period.
12	43	Number of homeowner policies in force at the end of the period.
	44	Number of tenant/renter/condo policies in force at the end of the period.
	45	Number of all other residential property policies in force at the end of the period.
	Tenant/re tenant/re written o All othe reporting	O-3, HO-5, HO-7 and HO-8. renter/condo policies includes policies that meet the definition of a enter/condo as defined in the data call and definitions. Typically includes policies on forms HO-4 and HO-6. residential property policies includes policies that meet the specifics of MCAS g, but do not fall into one of the other categories requested in questions 45-47. te: if your company only writes policies that fall into the forms specified in questions 45-

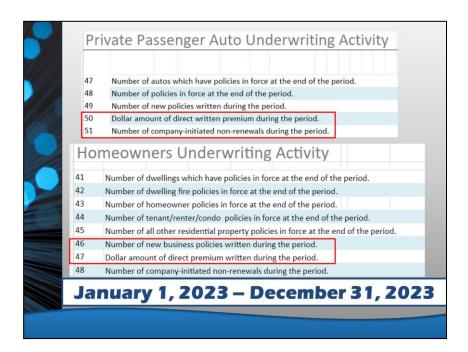
- Dwelling Fire policies includes those policies that meet the definition of a
 dwelling policy as defined in the data call and definitions. This would
 typically include policies written on forms DP-1, DP-2 and DP-3.
- Homeowner policies includes policies those that meet the definition of a homeowner policy as defined in the data call and definitions, and typically includes policies written on forms HO-1, HO-2, HO-3, HO-5, HO-7 and HO-8.
- Tenant/renter/condo policies includes policies that meet the definition of a tenant/renter/condo policy, which is policies that provide coverage for the personal property of tenants, renters, condominium and cooperative unit owners. Typically, this includes policies written on forms HO-4 and HO-6, and finally,
- All other residential property policies includes policies that meet the specifics of MCAS reporting, but do not fall into one of the other categories requested in the preceding questions. Please note that if your company only writes policies that fall into the forms specified in the preceding questions, that this number will be zero.



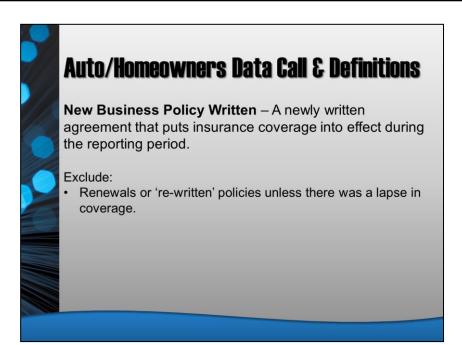
To follow up with an example, if 2 autos are insured under 1 policy, you would report 2 autos for the 1st Private Passenger Auto Underwriting question, and 1 policy for the next underwriting question.

47	Number of autos which have policies in force at the end of the period.
48	Number of policies in force at the end of the period.
49	Number of new policies written during the period.
50	Dollar amount of direct written premium during the period.
51	Number of company-initiated non-renewals during the period.
41 42 43 44 45	Number of dwellings which have policies in force at the end of the period. Number of dwelling fire policies in force at the end of the period. Number of homeowner policies in force at the end of the period. Number of tenant/renter/condo policies in force at the end of the period. Number of all other residential property policies in force at the end of the period.
46	Number of new business policies written during the period.
47	Dollar amount of direct premium written during the period.
48	Number of company-initiated non-renewals during the period.

The next two questions we will treat separately for Auto and Homeowners. These questions ask for the number of new policies written during the period and the dollar amount of direct written premium during the period.



Again, *during* the period means policies written between January 1 and December 31.



"New policies written" puts insurance coverage into effect during the reporting period and excludes renewals. It also excludes 're-written' policies unless there was a lapse in coverage. Since MCAS is asking for **direct** business, do not include premium additions or deductions on account of reinsurance assumed or ceded by the reporting carrier.



In order to know what to report for these two questions, you need to know what qualifies as an Auto policy and what qualifies as a Homeowners policy in MCAS.

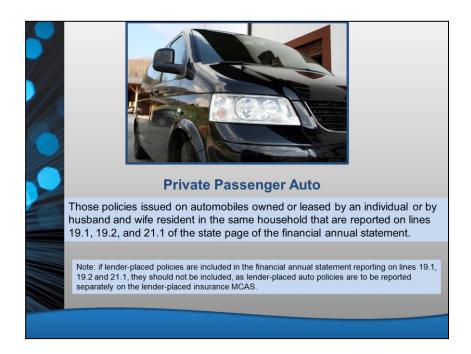


Let's start with homeowners:

MCAS requires that you report on personal line homeowner and dwelling policies that combine liability insurance with one or more other types of insurance such as property damage, personal property damage, medical payments and additional living expenses. They must be policies on dwellings that are personally occupied by the owner of the policy.

Mobile or manufactured homes intended for use as a dwelling are included, in addition to renters insurance, inland marine or personal articles endorsements, and policies written on the HO-1, HO-2, HO-3, HO-5, HO-7 and HO-8 forms.

Homeowner fair plan policies should only be reported on the MCAS if the policies are serviced by the reporting company. Policies that the company is assessed for participation in the fair plan should not be reported.



For the Private Passenger Auto MCAS, any policies that are reported on the Financial Annual Statement state page lines 19.1, 19.2 and 21.1 should also be reported in MCAS. These lines are for personal auto physical damage and liability coverages.

Please note that if lender-placed policies are included in the financial annual statement reporting on lines 19.1, 19.2 and 21.1, these should not be included in the MCAS reporting. Lender-placed auto policies are to be reported separately on the lender-placed insurance MCAS.



As with homeowners, MCAS is not collecting any information on commercial business.

There are some clarifications that you should be familiar with.



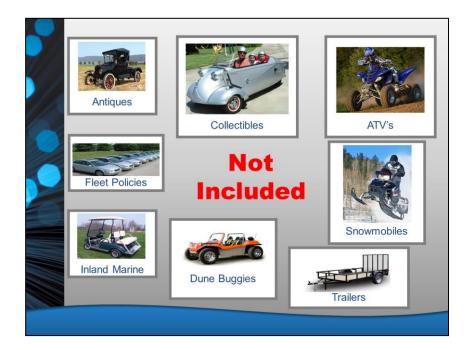
The first important thing to note is that motorcycles <u>are</u> to be included in the MCAS filing.

If the vehicle is privately titled, it should be reported to MCAS even if it is used in business, UNLESS it is covered on a commercial policy.

Any polices written through an assigned risk pool or other residual market should be reported.

Non-owned auto coverage should **not** be reported on the MCAS.

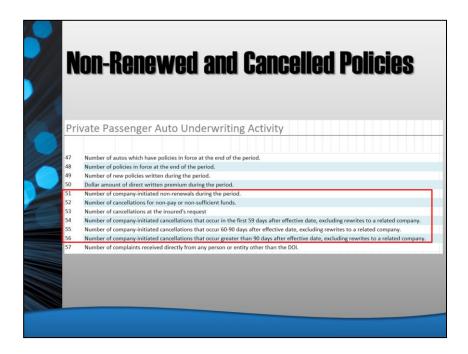
RV's and motorhomes that are reported on lines 19.1, 19.2 and 21.1 should be reported also, but only if they are licensed and fall under the state Motor Vehicle Responsibility laws. If a vehicle is reported on these lines but is not subject to the state Motor Vehicle Responsibility laws, it would NOT be reported.



Finally, even though they may be subject to state motor vehicle laws and may be reported in lines 19.1, 19.2 and 21.1, the following types of vehicles are not included in MCAS:

- Policies written on antiques, collectibles, all terrain vehicles, snowmobiles, trailers and dune buggies,
- · Miscellaneous vehicles written on Inland Marine policies,
- Other vehicles classified by ISO as miscellaneous that do not fall under the various states' Motor Vehicle Responsibility laws

'Fleet' policies are generally considered to be a commercial policy and would not be included unless the premium for these policies is being reported as 'private passenger auto' insurance on lines 19.1, 19.2 or 21.1 of the state page.



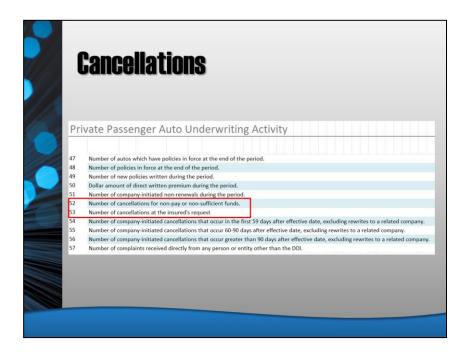
After the questions surrounding new business and direct premiums, MCAS asks for counts of policies non-renewed and cancelled.



For non-renewals, MCAS is only interested in the count of the policies that were non-renewed at the company's initiative within the reporting period. If a renewal offer was made but rejected, or if the insured requested the non-renewal, do not count it as a non-renewal.



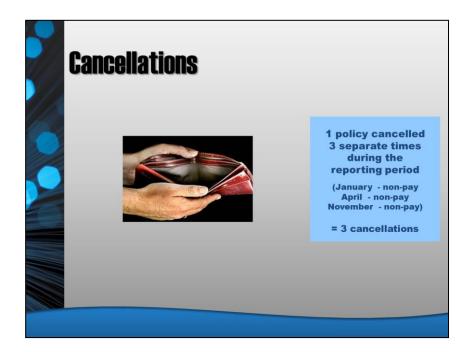
Be sure to only count policies, not the number of dwellings or autos. So, if an auto policy with 2 cars is non-renewed, this counts as just 1 non-renewal.



The next questions are to report cancellations for non-pay or non-sufficient funds, separate from those that are cancelled at the insured's request.



Although the reporting has been broken into two separate lines on the MCAS, these cancellations should still be reported **every** time a policy cancels for non-payment of premium, non-sufficient funds or at the insured's request.



So, if a policy cancels for non-pay three times in a policy period and is reinstated each time, each cancellation should be counted.



These lines are not where you report cancellations that were initiated by the company. These questions are only interested in cancellations that were the result of the consumer's actions.



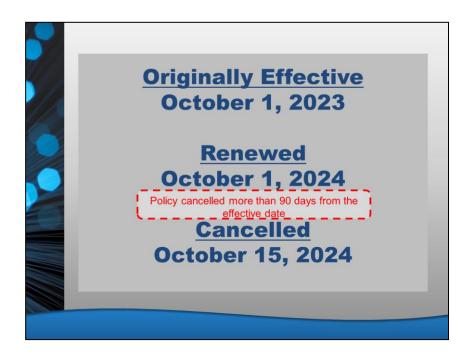
The **next** cancellation questions ask for the cancellations that are company-initiated. These are to be reported in the same manner as non-renewals. They must be company initiated to be counted for this question.



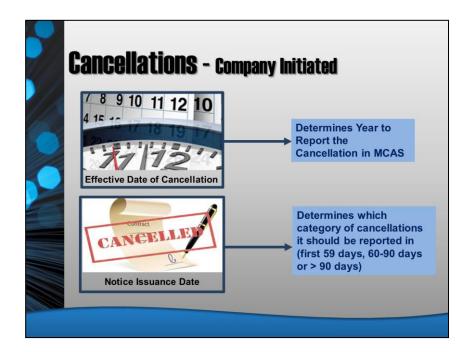
If a policy was cancelled just to be re-written and there is no lapse in coverage, it does not need to be reported. Also, if a policy is reinstated without any lapse in coverage, it should not be counted as a cancellation.



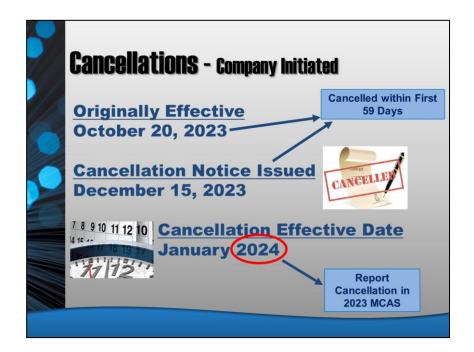
Additionally, cancellations are reported by those cancelled within 59 days of the effective date, those reported 60-90 days from the effective date and those reported more than 90 days from the effective date.



Even if there is a renewal of the policy, you must count from the *original* effective date, not the renewal date. So, if a policy is originally effective on October 1st of the previous reporting period, and is renewed on October 1st during the reporting period, and then cancelled 15 days after the renewal during the reporting period, it would be reported as a policy cancelled more than 90 days from the effective date.



The effective date of the cancellation is used to determine which year the cancellation is reported in, while the date that the cancellation notice was mailed to the insured determines which category of cancellation it should be reported in (first 59 days, 60-90 days or greater than 90 days).



For example...If a policy is originally effective October 20th, during the reporting period, and a cancellation notice is mailed on December 15th, also during the reporting period, with an effective cancellation date in January of the next reporting period, then you would report the cancellation in the next reporting period as cancelled within the first 59 days.

If your underwriting system does not capture the actual mailing date of the cancellation, you can use the date that the cancellation was processed. Please note in the comment section if you are using the processed date rather than the mailing date.

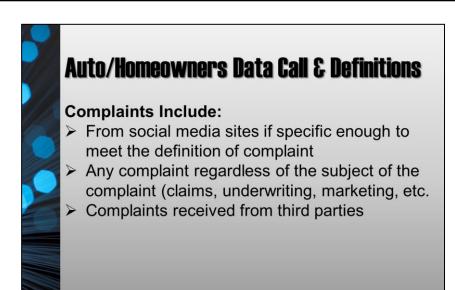


The final MCAS data element is for the reporting of complaints. You are asked to report the number of complaints received directly from any entity other than the Department of Insurance.

Auto/Homeowners Data Call & Definitions

Complaint – any written communication that expresses dissatisfaction with a specific person or entity subject to regulation under the state's insurance laws. An oral communication, which is subsequently converted to a written form in order to be analyzed and acted upon, will meet the definition of a complaint for this purpose.

A **complaint** is defined as any written communication that expresses dissatisfaction with a specific person or entity subject to regulation under the state's insurance laws. An oral communication, which is subsequently converted to a written form in order to be analyzed and acted upon, will meet the definition of a complaint for this purpose.



Any complaints that are **directly** received by the company through social media applications should be included if the complaint has enough specificity to meet the definition of a complaint.

Even though the number of complaints is reported in the Underwriting section of the data, complaints should be included in the complaint count regardless of the subject of the complaint. So, whether it is regarding claims, underwriting, marketing, or another area, it should be included.

