

UNIFORM CERTIFICATE OF AUTHORITY APPLICATION

UCAA REQUIREMENTS BY STATE RELATED TO COVID-19 PANDEMIC

This chart outlines the state’s preference to application filings, biographical affidavits and background reports and the accompanying filing fees due to their current working status during the COVID-19 Pandemic.

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
AK	<p>Primary – Hard Copy Dom Corp. Amend. – Hard Copy <i>Accepts electronic signatures for:</i> Expansion – Electronic Foreign Corp Amend. – Electronic</p> <p>Original signature required for: annual statements that accompany expansion and Original state certifications for Certificate of Compliance and Certificate of Deposit.</p> <p><i>Notary</i> – will accept electronic notary signature.</p>	<p>Bio. – Accepts electronic signatures.</p> <p>Rpts. – Hard Copy</p>	Check only for primary and expansion.	
AL	<p>Primary– Domestic Corp. Amend. – Expansion– Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.</p>	<p>Bio. – Accepts electronic signatures.</p> <p>Rpts. –</p>	Check only	
AR	<p><i>Electronic signatures are acceptable, to be followed up with original signatures upon notification at a later date determined by the Department for:</i> Primary– Hard Copy Domestic Corp. Amend. – Hard Copy <i>Accepts electronic signatures and notarizations temporarily due to COVID for:</i> Expansion– Electronic Foreign Corp. Amend. – Electronic</p>	<p>Bio. – <i>Domestic:</i> Electronic signatures are acceptable, to be followed up with original signatures upon notification at a later date determined by the Department. <i>Foreign:</i> accepting electronic signatures and notarization</p> <p>Rpts. – Hard Copy</p>	Check only	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	Notary – will accept electronic notary signatures and biographical affidavits without a notary signature.			
AZ	<p><i>Accepts electronic signatures for:</i> Primary– Via Email Domestic Corp. Amend. – Via Email Expansion– Electronic Foreign Corp. Amend. – Electronic</p> <p>Notary – will accept electronic notary signatures. Will consider accepting biographical affidavits without a notary signature on a case-by-case basis.</p>	<p>Bio. – will accept electronic signatures. Rpts. – Encrypted Email</p>	Check only	
CA	<p>Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p><i>Accepts electronic signatures.</i></p>	<p>Bio. – will accept electronic signature. Rpts. –</p>	EFT available only via Oasis on CDI website, here: http://www.insurance.ca.gov/0250-insurers/0400-oasis/ . Checks also acceptable for UCAA filings.	
CO	<p>Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p><i>Accepts electronic signatures.</i></p> <p>Notary – accepts electronic notary signature.</p>	<p>Bio. – Accepts electronic signature and electronic notary Rpts. –</p>	Check only.	
CT	<p><i>Refer to Connecticut Bulletin FS-40 for guidance on signature requirements:</i> Primary– Must contact the Department to arrange electronic delivery. (Conn. Bulletin FS-41) Domestic Corp. Amend. –Via Email or Hard Copy <i>Accepts electronic signatures for:</i> Expansion – Electronic Foreign Corp. Amend. – Electronic</p>	<p>Bio. – For <u>domestic</u> insurers, please refer to Connecticut Bulletin FS-40 for guidance. For <u>foreign</u> insurers, Connecticut will accept electronic signatures. Rpts. – <u>Domestic</u> – Hard Copy <u>Foreign</u> -Encrypted Email. The Applicant Company should provide a contact at the 3rd Party Verification Vendor so that the Department can make arrangements for delivery of the reports.</p>	Check only.	<p>See Conn. Bulletin FS-40 for additional guidance. See Bulletin FS-41 additional guidance.</p>

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
DE	<p><i>Accepts electronic signatures for:</i></p> <p>Primary – Via Email - Due to the current COVID-19 virus, Company Filings may be sent electronically in pdf format to berg@delaware.gov. Please ensure the subject line reads as follows: Due date of Filing(s), Company Name, NAIC# (i.e. 3/1 Filings, Company Name, NAIC#)</p> <p>Domestic Corp. Amend. – Via Email</p> <p>Expansion – Electronic</p> <p>Foreign Corp. Amend. – Electronic</p> <p>Notary – accepts electronic notary signatures.</p>	<p>Bio. – Accepts electronic signatures. Accepts electronic notary signatures and biographical affidavits without a notary signature.</p> <p>Rpts. – Hard copy or encrypted email.</p>	Check only.	<p>These process changes are temporary and will remain in place until a return to usual business practices.</p> <p>The Department is temporarily suspending the notarization requirements for documents. This temporary suspension does not negate the need for notarization. Proper notarization will be required within 60 days of the end of the declared State of Emergency.</p>
DC	<p>Primary –</p> <p>Domestic Corp. Amend. –</p> <p>Expansion –</p> <p>Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.</p>	<p>Bio. – Accepts electronic signatures.</p> <p>Rpts. –</p>	Yes, ACH/wire type electronic payment is an option as long as they put enough description.	
FL	<p><i>Accepts electronic signatures accompanied by electronic notarization, where required until further notice.</i></p> <p>Primary – online through iApply at https://apps.fldfs.com/iapply/signon.aspx</p> <p>Domestic Corp. Amend. – online through iApply at https://apps.fldfs.com/iapply/signon.aspx</p> <p>Expansion – Electronic</p> <p>Foreign Corp. Amend. – Electronic</p>	<p>Bio. – Accepts electronic signatures accompanied by electronic notarization, where required until further notice.</p> <p>Rpts. – Email to Bkgrnd-lnv@flair.com.</p>		If expanding only to Florida, may use iApply located at https://apps.fldfs.com/iapply/signon.aspx in lieu of UCAA system.
GA	<p>Primary – Hard Copy</p> <p>Domestic Corp. Amend. – Hard Copy</p> <p><i>Accepts electronic signatures for:</i></p> <p>Expansion – Electronic</p> <p>Foreign Corp. Amend. – Electronic</p>	<p>Bio. –</p> <p>Rpts. – Hard Copy</p>	Accepts EFT, ACH, E-Check, Credit Card and Hard Copy Check payments.	
HI	<p>Primary –</p> <p>Domestic Corp. Amend. –</p> <p><i>Accepts electronic signatures for:</i></p> <p>Expansion – Electronic</p> <p>Foreign Corp. Amend. – Electronic</p> <p>Notary – will not accept electronic notary or bios without a notary a notary signature.</p>	<p>Bio. –</p> <p>Rpts. – Encrypted Email</p>	EFT Payments Accepted (through OptIns).	
ID	Primary – Hard Copy	Bio. – Accepts electronic signatures.	Check only.	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	Domestic Corp. Amend. – Hard Copy Accepts electronic signatures for: Expansion – Electronic Foreign Corp. Amend. – Electronic	Rpts. – Hard copy and/or Encrypted Email		
IL	Primary – Hard copy mailed to DOI and emailed (See Other column for addl’ details) Domestic Corp. Amend. – Email and Hard Copy Accepts electronic signatures for: Expansion – Electronic and Hard Copy Foreign Corp. Amend. – Electronic and Hard Copy Accepts electronic notarization on such forms, until COVID-19 emergency in state has concluded.	Bio. – Accepts electronic signatures. Rpts. – Hard Copy, Encrypted Email and State Specific Portal	Check only	Hard copy original is still required to be mailed to the DOI Office at 320 West Washington Street, Corporate Regulatory Section, Springfield, IL 62767-0001. The Primary Application should also be emailed to: P/C Marcy.Savage@Illinois.gov Life/A&H Amy.Stuart@illinois.gov .
IN	Accepts electronic signatures, no longer requiring wet signatures. Primary – Email Domestic Corp. Amend. – Email Expansion – Electronic Foreign Corp. Amend. – Electronic Notary - will accept electronic notary signatures. Will accept the biographical affidavit without a notary signature but will need to follow-up with a copy containing notarization at a later date when able to obtain.	Bio. – Accepts electronic signatures. Rpts. – Encrypted Email	Fees should be submitted electronically via the NAIC OPTins system at https://www.optins.org/getting_started.htm .	Applications are requested to be submitted electronically utilizing the UCAA Electronic Application and fees should be submitted electronically through NAIC OPTins.
IA	Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –	Bio. – Rpts. –		
KS	Primary – Hard Copy and Email (electronic format) Domestic Corp. Amend. – Hard Copy Accepts electronic signatures for: Expansion – Electronic Foreign Corp. Amend. – Electronic Notary – will accept electronic notary signature, provided the electronic notary signature is in compliance with applicable state requirements in the state where the biographical affidavit is notarized.	Bio. – Accepts electronic signatures. Rpts. – Encrypted Email	Accepts EFT – contact the state for specific guidelines and notify the state of the payment and inform them of what the payment is before they can accept payment.	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
KY	<p><i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> –</p> <p>Accepts electronic signatures.</p>	<p><i>Bio.</i> – Accepts electronic signatures.</p> <p><i>Rpts.</i> –</p>	EFT and check for a limited time.	
LA	<p><i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email <i>Accepts electronic signatures (scanned image of signature) for:</i> <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary – will accept electronic notary signature, taking into account that it is dependent upon the rules of the jurisdiction where it is executed.</p>	<p><i>Bio.</i> – Accepts electronic signatures (scanned image of signature).</p> <p><i>Rpts.</i> – LDI OneDrive Secured folder set up by Company Licensing Supervisor.</p>	Check only (checks are being processed)	Notarization requirements are governed by the place of execution. This applies to electronic notarization and any other allowances that might be made.
ME	<p><i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Hard Copy and Email <i>Accepts electronic signatures for:</i> <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p>	<p><i>Bio.</i> – Accepts electronic signatures.</p> <p><i>Rpts.</i> – Hard Copy</p>	Check only	
MD	<p><i>Accepts electronic signatures for:</i> <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Hard Copy <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary – will accept electronic notary signatures.</p>	<p><i>Bio.</i> – Accepts electronic signatures.</p> <p><i>Rpts.</i> – Hard Copy/Encrypted Email</p>	Check only	
MA	<p><i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> –</p> <p>Accepts electronic signatures.</p>	<p><i>Bio.</i> – Accepts electronic signatures.</p> <p><i>Rpts.</i> –</p>	Check only	
MI	<p>Accepting electronic signatures to be followed up with original signatures at a later date to be determined by the Department: <i>Primary</i> – Email or Hard Copy <i>Domestic Corp. Amend.</i> – Email</p>	<p><i>Bio.</i> – Accepts electronic signature.</p> <p><i>Rpts.</i> – Encrypted Email</p>	Check only	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	<p>Accepts electronic signatures (no hard copy or original signature requirement for foreign applications) for:</p> <p>Expansion – Electronic Foreign Corp. Amend. – Electronic</p> <p>Notary - Domestic application and biographical affidavits: Electronic notary signatures are acceptable to be followed up with original signatures upon notification at a later date determined by the Department. Foreign applications and biographical affidavits: Electronic notary signatures are acceptable.</p>			
MN	<p>Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepting electronic signatures through the UCAA portal.</p> <p>Notary – will accept electronic notary signatures.</p>	<p>Bio. –</p> <p>Rpts. – Encrypted email. For Third-Party Vendors, redact all but the last four digit's of the SSN and submit third-party verification reports directly to Judith.johnson@state.mn.us.</p>	Check only	<p>Waiving hard copies of specific documents and in the interim, will accept electronic copies of signed and certified financial statements.</p> <p>These process changes are temporary and will remain in place until a return to usual business practices.</p> <p>Email is the preferred method of communication at this time for MN.</p>
MS	<p>Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.</p> <p>Notary – will accept electronic notary signatures.</p>	<p>Bio. – Accepts electronic signature.</p> <p>Rpts. –</p>	Check only	
MO	<p>Primary – Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.*</p>	<p>Bio. – Accepts electronic signatures.*</p> <p>Rpts. – Third-Party Verifications can be sent via electronic means, preferably by contacting the state and having a dropbox established. Contact state for information.</p>	Submit filings without payments but provide an email contact address where invoices and electronic payment instructions can be sent.	* Can accept electronic signatures on UCAA forms and biographical affidavits during the COVID-19 situation but fully executed and notarized (if applicable) documents would need to be provided once the COVID-19 situation normalizes.

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
				These process changes are temporary and will remain in place until a return to usual business practices.
MT	<p><i>Accepts electronic signatures for:</i> Primary– Hard Copy Domestic Corp. Amend. – Email Expansion – Electronic Foreign Corp. Amend. – Electronic</p>	<p>Bio. – Accepts electronic signatures. Rpts. – Hard Copy</p>	Check only	
NE	<p>Primary– Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.</p>	<p>Bio. – Accepts electronic signatures. Rpts. –</p>	Check Only – Exploring EFT options	
NV	<p>Primary– Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepts electronic signatures. Notary – will accept electronic notary signatures.</p>	<p>Bio. – Accepts electronic signatures. Rpts. –</p>	EFT	
NH	<p>Primary– Domestic Corp. Amend. – Expansion – Foreign Corp. Amend. –</p> <p>Accepts electronic signatures.</p>	<p>Bio. – Accepts electronic signatures. Rpts. –</p>	Yes – The DOI must have the paperwork before the transfer hits the account. So the paperwork must be sent simultaneously with the EFT.	
NJ	<p>Primary– Hard Copy Domestic Corp. Amend. – Email Accepts electronic signatures for: Expansion – Electronic Foreign Corp. Amend. – Electronic</p>	<p>Bio. – Accepts electronic signatures. Rpts. – Hard Copy</p>	Checks only	
NM	<p>Accepts electronic signatures or Docusign* for: Primary– Hard Copy Domestic Corp. Amend. – Hard Copy Expansion – Electronic Foreign Corp. Amend. – Electronic</p>	<p>Bio. – Accepts electronic signatures or Docusign.* Rpts. – Encrypted Email</p>	<p>Check only Fees for new applications, amendments, reinstatement fees</p>	*Can accept electronic signatures or Docusign on UCAA forms and biographical affidavits during the COVID-19 situation but fully executed and notarized (if applicable) documents would need to be

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	Notary – will accept electronic notary signatures.		and Service Contract Providers renewals will be check only. Working on it, date to be determined. Renewals for Advisory Organizations and Insurance Premium Finance Companies can submit their fees via ACH Credit or Wire. Producer Licensing will only be accepting checks.	provided once the return to usual business practices. All Expansion Applications and Corporate Amendments must be filed electronically through the UCAA Application Portal.
NY	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> – Accepts electronic signatures, however, hard copies with original wet signatures must follow as soon as possible.	<i>Bio.</i> – Accepts electronic signatures, however, hard copies with original wet signatures must follow as soon as possible. <i>Rpts.</i> – This is not applicable to NY as we do not permit third party vendors to review affidavits.	Check only	
NC	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures* for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic Notary – will accept electronic notary signatures	<i>Bio.</i> – Accepts electronic signatures.* <i>Rpts.</i> – Not required in North Carolina	Check only	* Electronic signatures will be accepted on UCAA forms and biographical affidavits during the COVID-19 situation but fully executed and notarized (if applicable) documents would need to be provided once the COVID-19 situation normalizes. Accepting electronic copies of required filings during the COVID-19 situation.
ND	Accepts electronic signatures for: <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic Notary – will accept electronic notary signature	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Encrypted Email. Send to colicexam@nd.gov .	Will accept electronic forms of payment	Reserve the right to go back to wet signatures at the DOI discretion

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
OH	Accepts electronic signatures* for: <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic	<i>Bio.</i> – Accepts electronic signatures.** <i>Rpts.</i> – Encrypted Email	Yes, will accept EFT, but Company or representative, must request an invoice (pay online by ACH or Credit Card after creating EPay account)	* Bulletin 2020-09 states “Electronic Filings Requirements to submit information in physical form, including any mailing, wet signature, or notary requirement, are hereby suspended. Companies must maintain a record of all filings made electronically in lieu of physical information filings. Within 60 days after the expiration of this Order, all required physical information withheld pursuant to this Order shall be submitted to the Department.” ** Biographical Affidavits: Electronic signatures are acceptable without notary, to be followed up with original signatures with notary once notified by Department, after the COVID-19 Pandemic is over.
OK	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> – Accepts electronic signatures.	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> –	OptIns or Check	
OR	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> – Accepts electronic signatures. Notary - will accept electronic notary signatures and bios without notary signature.	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> –	Check only	
PA	Accepts electronic signatures for: <i>Primary</i> – Email in addition to filing of hard copy documents. <i>Domestic Corp. Amend.</i> – Email <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Not required in Pennsylvania	Check only	UCAA applications submitted electronically should include a copy of the filing fees. If the application is not submitted electronically through the UCAA website, the filing must be emailed to the Department.
PR	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> –	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> –	Yes, PR accepts EFT or OptIns	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	<i>Foreign Corp. Amend.</i> – Accepts electronic signatures.			
RI	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic Notary – will accept electronic notary signatures and bios without notary signature.	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – State Specific Portal	Check – Yes EFT – Yes Prefer EFT	
SC	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Encrypted Email. Reports can be sent to drogers@doi.sc.gov .	Check only	Domestic Corporate Amendment Applications can be emailed to Stacy Johnson at sjohnson@doi.sc.gov .
SD	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Hard Copy Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic Notary – will not accept electronic notary or bios without a notary signature.	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Hard Copy	Checks only	
TN	<i>Primary</i> – <i>Domestic Corp. Amend.</i> – <i>Expansion</i> – <i>Foreign Corp. Amend.</i> – Accepts electronic signatures. Notary – Domestic Insurers – will accept electronic notary signatures.	<i>Bio.</i> – Foreign: if bio is filed with domestic state, no bio nor verification nor notification is required. Domestic: will accept bio [now] and follow-up [verification] at later date. <i>Rpts.</i> –	Electronic payment through OptIns	
TX	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Encrypted Email	Check only	Texas Website: https://www.tdi.texas.gov/index.html Modified Filing Link: https://www.tdi.texas.gov/financial/modified-filing-requirements.html

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	Notary – will accept electronic notary signatures and bios without a notary signature through 6/30/2020.			
UT	Accepts electronic signatures for: <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic Notary – will accept electronic notary signatures.	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Encrypted Email	Checks preferred, Company can request an invoice to pay online by credit or debit card and eCheck is the only ACH type of transaction accepted.	
VT	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures* for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic	<i>Bio.</i> – <i>Rpts.</i> – Encrypted Email. Full verification reports (back ground checks) are not required for expansion applications only for Vermont domestics.	Yes, we accept wire transfers. Email DFR.CompLic@Vermont.gov for instructions.	Documents requiring notarized signature will be accepted without a notary, electronic signatures are acceptable and notarized documents should be submitted at the first opportunity when a notary is available or accessible. Vermont does accept e-notarized documents from out of state if that state allows e-notarization. •The Vermont Secretary of State just adopted an emergency rule which allows for notarial acts to happen in Vermont by remote means through a secure audio-visual communication link, i.e., webcam notarization. The notary and person making the oath are essentially connected and talking face-to-face electronically over a secure link while, for example, the oath is being administered. There are a number of technology companies that offer end-to-end remote notarization systems. They include: DocVerify Notarize NotaryCam Pavaso Safedocs SIGNiX
VA	<i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures for:	<i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Hard Copy - Domestic	Check only	

State	Filing Submissions and Signature Requirements	Biographical Affidavit (Bios) and Background Reports (Rpts.)	Filing Fees	Other
	<p><i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary – will accept electronic notary signatures.</p>	Encrypted Email – Foreign		
WA	<p><i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary - will accept electronic notary signatures.</p>	<p><i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – State Specific portal</p>	Check only	
WV	<p>Accepts electronic signatures* for: <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Email <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p>	<p><i>Bio.</i> – Accepts electronic signatures.* <i>Rpts.</i> – Hard Copy</p>	Check only	*The State will accept scanned signatures or electronic signatures that comply with the West Virginia Uniform Electronic Transactions Act, codified at W.Va. Code § 39-1-1, et seq.
WI	<p>Accepts electronic signatures for: <i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – State Specific filing portal or email. <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary – will accept electronic notary signatures. Will accept a biographical affidavit without a notary signature, but it must be replaced within 10 days of the lifting of any stay at home order.</p>	<p><i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Encrypted Email or State Specific Portal.</p>	Check only	We are following the guidance of our state Department of Financial Institutions regarding the use of Remote Notarization http://www.wdfi.org/newsroom/press/2020/20200318_NewsRelease_COVID-19EmergencyGuidanceOnRemote%20Notarization_vFINAL.pdf
WY	<p><i>Primary</i> – Hard Copy <i>Domestic Corp. Amend.</i> – Hard Copy Accepts electronic signatures for: <i>Expansion</i> – Electronic <i>Foreign Corp. Amend.</i> – Electronic</p> <p>Notary – will accept electronic notary signatures. Wyoming is willing to accept the bio without a notary signature if an electronic notary or regular notary is not available due to COVID-19. Please notify the Department in advance and explain the circumstances if this is the case.</p>	<p><i>Bio.</i> – Accepts electronic signatures. <i>Rpts.</i> – Hard Copy</p>	Check only	